CONFIDENTIAL

giz Plot 23 Nakasero Road, P.O BOX 103822,Kampala-Uganda

To all tenderers

German Development Cooperation
GIZ Office Uganda

E-Mail procurement-giz-uganda@giz.de Date 27.10.2026

Transaction no.: 7000025994
Project processing number: G-011488-97
Internal order: Output 02 (11488020000)
Country: Uganda

Type of procedure: Public invitation to tender

Invitation to submit a tender

Dear Sir/Madam,

We intend to award a contract for the services/works described in the enclosed procurement documents.

Subject: Consultancy services for **Capacity Building on Forest-Compatible Beekeeping Practices for 12 Forest Owners and 2 Collaborative Forest Management Groups in Omoro, Nwoya and Kyotera Districts.**

Please submit your eligibility document with the technical and financial bids by **Wednesday 18th November 2026, 23:59 hours** EAT in English only to UG_Quotation@giz.de following the instruction/**guide in the Tender Advert.**

The email subject line should be in the form of: **7000025994-Capacity Building on Beekeeping.**

Details of our submission requirements are explained in the enclosed terms and conditions for application. Tenders which are submitted after the deadline, or which do not comply with the terms and conditions for application, will not be considered.

By submitting your tender, you accept GIZ's General Terms and Conditions of Contract 2024 attached to this tender documents.

Please note that this is a public invitation to tender so there will be no negotiations.

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

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BIC (SWIFT): COBADEFFXXX
IBAN: DE45 5004 0000 0588 9555 00

Please note that when you submit a tender, it remains binding until the expiry of the bid validity period of 120days from the date of submission. The contract will come into force when GIZ issues the contract award notice upon completion of the evaluation process.

The tender documents listed below must be submitted in full and as separate documents:

Eligibility documents below *(zipped)*

Commercial eligibility requirements.

- URSB Registered powers of attorney authorizing signatory/representative of the firm to sign bids/tenders on behalf of the firm.
- Current and valid Income Tax Clearance Certificate addressed to GIZ, or its equivalent. GIZ TIN:1000030986
- Valid current Trading License.
- Registered URSB certificate of filing most recent Company Annual Returns, or its equivalent
- URSB certificate of Incorporation
- Signed Outsourcing of data processing form.
- Signed Bid validity Document Confirming that bid is valid for 120 working days. Vendor to write up and sign.
- Summary of certified audited accounts for (e.g.- last 3 FY, 2025, 2024 and 2023).
- The bidding organizations require an average annual turnover of UGX 320,000,000 over the last three financial years equivalent to 80,000 Euro)
- Must have employed as on 31.12.2025 at least 6 persons full time.
- Prove of Accreditation by Uganda Vocational and Technical Assessment Board (UVTAB)
- The technical assessment is only based on reference projects with a minimum commission value of equivalent UGX 100,000,000/25,000 EUROs per project. At least 5 reference projects on Capacity building apiculture in Uganda

Note: In case of a consortium, all partners must comply to the above requirements, and the lead agency should have the Power of Attorney registered by URSB with also the verified MoU/ Partnership agreement.

- Technical bid, including an up-to-date curriculum vitae (CV) for each expert. Financial bid should in the format provided (price schedule)

When preparing the financial bid, The tenders received will be subject to a technical evaluation based on the CV in accordance with the technical assessment grid (see annex). Only tenders that score over 500 points in the technical evaluation will be accepted for the financial evaluation. Technical bids that fail to reach this cut-off point will be regarded as unsuitable.

The technical bid is weighted at 70% and the financial bid at 30%.

Please attach the 'Declaration by candidate/bidding consortium' (consortium declaration) signed by all members in case of bidding by Consortium.

Please also submit the annex 'Data processing services pursuant to Article 28 EU GDPR and technical and organisational measures'. Fill in the boxes for where explanation are required and have the document signed.

If you have any questions regarding the tender, please send them **no later than 5days to the tender submission deadline of 18.11.2026** to **procurement-giz-uganda@giz.de**. All clarifications will be communicated simultaneously in writing to all interested parties.

Sustainability
We have developed a Guide for Practising Corporate Sustainability (GPS) so that our contractors can learn about corporate sustainability at GIZ. We encourage all tenderers to complete the GPS online course and obtain the certificate.

Completing the GPS will not influence the award decision in this procedure. However, we would very much welcome your participation: https://gps.giz.de/en/.

Yours sincerely, Deutsche Gesellschaft für

Internationale Zusammenarbeit (GIZ) GmbH

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Annexes

1. Application requirements of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH for the award of contracts for services and works (in the current version)
2. General Terms and Conditions of Contract for Supplying Services and Works (in the current version) 2024
3. Terms of reference
4. Technical Evaluation Criteria
5. Outsourcing of data processing (AuV TOM)
6. Assessment grid for the technical evaluation of tenders
7. Eligibility assessment grid
8. Vendor Bid Sheet.